

**PRESENT:** Grahame Marchant (Chair), Cr Kathryn Rindfleish (Deputy Mayor)

**IN ATTENDANCE:** Director Corporate and Community Services, General Manager, Director Technical Services, PA to Director Corporate and Community Services (minutes), Luke Malone (External Auditor – Prosperity Advisers; by videoconference), Igor Ivannikov (Council contractor; by videoconference), Unaib Jeffrey (NSW Audit Office; by videoconference), and Lisa Grammer (Acting Accountant; by videoconference).

**APOLOGIES:** Manager Corporate Services.

The Chair welcomed the attendees to the meeting, and acknowledged the Traditional Custodians of the Land on which the meeting is held.

**ITEM 1 – MINUTES OF LAST MEETING**

**THE COMMITTEE RESOLVED** that the minutes of the Internal Audit Committee meeting held on Tuesday 8 August 2023 are confirmed.

**BUSINESS ARISING FROM MINUTES:**

Nil

**ITEM 3 – EXTERNAL AUDIT UPDATE**

This item was brought forward to this part of the meeting.

Luke Malone, Unaib Jeffrey and Igor Ivannikov gave an update on the finalisation of the 2022/23 audit.

**THE COMMITTEE** noted the report on the finalisation of the 2022/23 Financial Statements for the Warrumbungle Shire Council.

**THE COMMITTEE** noted that the advice from the financial statements go before the Councillors at the next Council meeting scheduled for Thursday 16 November 2023.

The Chair thanked the finance team: Luke Malone; Unaib Jeffrey; Igor Ivannikov; and Lisa Grammer for meeting timeframes and their assistance with finalising the Audit.

Luke Malone, Igor Ivannikov, Unaib Jeffrey, and Lisa Grammer left the meeting.

**ITEM 2 – ACTION LIST PROGRESS REPORT**

**THE COMMITTEE** noted progress made against the items contained in the Action List.

**Action:** Manager Corporate Services to communicate with Narromine Council to investigate how they manage the Audit process.

**Action:** Director Corporate and Community Services to provide Timetables for 2023/24 Financial Statements.

**Action:** Manager Corporate Services to present outcome to Cyber Security Draft Report at the next ARIC meeting.

**ITEM 4 – HIGH VALUE HIGH RISK REPORT**

**THE COMMITTEE** noted the information contained in the High Value High Risk report.

**ITEM 5 – CYBER SECURITY**

**THE COMMITTEE** noted the information contained in the Cyber Security Report.

**Action:** Cyber Security training for Councillors should be undertaken.

**ITEM 6 – ASSET MANAGEMENT MATURITY ASSESSMENT.**

**THE COMMITTEE** noted the information contained in the Asset Management Maturity Assessment.

**Action:** Provide the Strategic Asset Management Group minutes and action lists to ARIC meetings.

**GENERAL BUSINESS**

There was no General Business.

Next meeting date to be advised.

Meeting closed 11.27am.